



SEAUTON⁷

is looking for a highly talented

ACCOUNTS PAYABLE ACCOUNTANT

SEAUTON is an expert in the organisation of national & international meetings, conferences & events, and a specialist in association management. The company is based in Wijnmaal (Leuven, Belgium) from where it operates worldwide. Since its foundation in 1999 it has won several awards.

Seauton's greatest asset is its authentic and personal approach and its team of enthusiastic MICE professionals. To support its growth, Seauton is currently looking for an Accounts Payable Accountant to join the team. Do you have what it takes? Let's talk!

Your job at Seauton

As Accounts Payable Accountant you will report directly to the CFO.
You will be working for the whole SEAUTON team.

Your job will include:

- You will be responsible for controlling, booking and **preparing purchase invoice payments**.
- You will **negotiate cooperation agreements** with suppliers.
- You will **process financial transactions** (VISA/Amex, bank, online payments).
- You will **contribute to the optimization of the** accounting process.

Your profile

- You hold a **bachelor's degree in accounting**.
- You have **two years of accounting experience**.
- You are **well-structured** and have an **eye for detail**.
- You have a **great interest in numbers and figures**.
- You are **open** and **communicative**.
- You are able to **work autonomously and in a team** environment.
- You are able to express yourself fluently in **Dutch, French and English**.

What we can offer you

- A **full-time position** in a healthy, growing, dynamic & flexible work environment (15 min. from Brussels).
- The opportunity to be **part of a strong and competent team** of motivated professionals.
- The opportunity to **develop yourself** in a diverse and challenging job.
- A **competitive salary** and **fringe benefits**.

Have you got what it takes? Let's talk!

Please send your motivation letter and CV to: an.goethals@seauton-international.com